

RESIDENCE PERMIT PROCEDURES FOR INTERNATIONAL STUDENTS

After registering at the university;

DOCUMENTS REQUIRED FOR THE RESIDENCE PERMIT

1. Application Form: Fill out the "Pre-registration form" by selecting "I want to make a new application" under the "I am applying for a residence permit for the first time" section on the e-ikamet tab at <https://e-ikamet.goc.gov.tr>. Then, complete your application by selecting "Student residence permit" from the residence permit types. After filling out the application form, print and sign it.

2. Original and Photocopy of Passport or Travel Document:

3. Four Photographs: The photographs must be biometric, taken within the last 6 months, and have a white background.

4. Valid Health Insurance: General Health Insurance or a Private Health Insurance policy that covers the requested duration of the residence permit.

5. Student Certificate: This document, obtained from the registered university, must be e-signed/signed and sealed/stamped.

6. Document Showing Your Address Information:

- If you are staying in your own house, a photocopy of the title deed (For extension applications, a certificate of residence or a utility bill is sufficient).
- If you are staying under a rental agreement, a notarized copy of the rental agreement.
- If you are staying in accommodations such as a hotel, a document proving your stay there.
- If you are staying with a sponsor (host), a notarized undertaking from the person you are staying with (If the sponsor is married, a notarized undertaking from their spouse is also required).

7. Residence Permit Document Fee: The document fee amount is stated on your Residence Permit Application Form. Pay this fee to the Ministry of Finance Cashiers or authorized banks and attach the issued receipt to the application form.

8. UETS Document (National Electronic Notification System) Students can obtain this document from PTT branches after presenting their passport and foreign identity number , mobile (GSM) number , and a valid e-mail address , and filling out the UETS application form and the UETS obligation document (in their own language).

STEPS TO FOLLOW REGARDING THE SUBMISSION OF APPLICATION DOCUMENTS

STEP 1 Submit the required documents for the application completely to the relevant department of your university by the date notified to you during university registration. If the documents you submit are incomplete, the documents you have with you for the application will not be accepted by the university.

STEP 2 The documents you submit to the university will be sent by the university to the provincial directorate of migration management. If necessary during the evaluation phase, the provincial directorate of migration management may contact you to request additional information and documents. For this reason, make sure that your contact information is your own and is complete. Furthermore, do not trust any person or institution other than the staff of the university or the provincial directorate of migration management during this period.

STEP 3 When your residence permit application process is completed, the residence permit document issued in your name will be printed by the Presidency of Migration Management and delivered to the address you specified in your application via PTT cargo. When your student residence permit document is out for delivery, an informative text message (SMS) will be sent to the phone number you provided.

IMPORTANT POINTS TO NOTE

1. If you are applying for a residence permit for the first time, you must make your application within your visa or visa exemption period. Otherwise, you may experience problems with the acceptance of your application. Additionally, make your extension application via the e-ikamet.goc.gov.tr address starting from 60 days before the expiration of your current residence permit, and in any case, before your residence permit expires.
2. In case of university and department changes within the same province, notify the relevant department of your university within 20 days following the change.
3. If you are going to continue your higher education in a different province, apply for a residence permit via the e-ikamet.goc.gov.tr address by selecting the province of your new university within 10 days following this change, and submit your documents completely to the relevant department of your university. Making this notification is important for the continuation of your legal right to stay in our country.
4. In cases such as freezing registration, deregistration from the university, or not renewing registration, your student residence permit will be canceled.
5. The right to work for associate and undergraduate students in Turkey begins after the first year. Since work permit procedures are carried out by the Ministry of Labor and Social Security, you can get detailed information on matters you are curious about regarding working life from the ALO 170 Working Life Contact Center belonging to this Ministry.
6. When there is a change in your personal information (for example, if your marital status, address, passport changes, or similar situations arise), notify the relevant department of your university and the provincial directorate of migration management of this change within 20 working days.
7. The expiration date of your residence permit duration is stated on the residence permit document. If you are going to continue staying in our country after this period ends, you must definitely apply for an extension before your residence permit expires.
8. If you are under the age of 18 and entered our country with a visa or visa exemption other than for study or education purposes, you need to submit the following documents to the relevant authority:

- 8.1. Letter of Consent: A document issued by the competent authorities in your country or in Turkey indicating that your parents allow you to study in Turkey.
- 8.2. Birth Certificate

9. Documents issued by your country's institutions to be used in residence permit applications in our country must have an "apostille annotation" or be approved by your country's representative office located in our country.